



# JADE SP3 TO SAFFRON

# U P G R A D E G U I D E







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# **Abbreviations**

Abbreviation	Meaning
ABN	Australian Business Number
ACT	Australian Capital Territory
ADHA	Australian Digital Health Agency
AIP	Active ingredient prescribing
API	Application Programming Interface
Арр	Application
ASL	Active Script List
ВНА	Best Health App
ВМІ	Body Mass Index
Вр	Best Practice
CST	Cervical Screening Test
DVA	Department of Veteran Affairs
eScript	Electronic Prescription
FHIR R4	Fast Healthcare Interoperability Resources (Release 4)
GBR	Guidance-based requests
HL7	Health Level Seven
HPV	Human papillomavirus
ID	Identification
IT	Information Technology
KB	Knowledge Base
LBC	Liquid Based Cytology



Abbreviation	Meaning
MBS	Medicare Benefits Schedule
МС	Masterclass
NASH	National Authentication Service for Health
NCSR	National Cancer Screening Register
NDE	National Data Exchange
NIP	National Immunisation Program
ORU	Observation Result
PBS	Pharmaceutical Benefits Scheme
PDF	Portable Document Format
QLD	Queensland
QRG	Quick Reference Guide
R <sub>x</sub>	Medical prescription
S8	Schedule 8 drugs - Drugs of addiction
SMS	Short Message Service
SP	Service Pack (i.e., SP1 – Service Pack 1)
XML	Extensible Markup Language (file)



# Before you start

## About this Guide

So, you're looking to upgrade your version of Bp Premier from JADE SP3 to the latest SAFFRON release? This Guide has been developed to help make the transition as smooth and as seamless as possible. We've put this together as a useful summary of the key information you need to know about what has changed between your current version of the software and SAFFRON.

# Legend

For ease of use, release information has been categorised under the following groupings to help you to identify the nature of the content. We've also included links to various resources throughout the Guide that will provide you with more information about the feature, function or workflow described.

Using the legend below, you can tell at a glance the nature of the release information and what type of resources are available on a particular topic.

Icon	Description
Release	Information
●→ <b>♦</b> ■←●	Workflows changes Major workflow changes that, in many cases, must be incorporated or at least considered once using new version.
A	Watch-outs for staff Not necessarily a change of workflow but things that might throw staff off, such as warnings or new prompts that should be addressed in staff education.
<b>T</b>	Quick wins New features or updates that require little change management to incorporate - some nice added bonuses
16	Long term benefits New features or updates that offer significant strategic and/or procedural benefit but would likely require planned changed process
Resourc	ее Туре
	This icon represents a <b>Quick Reference Guide</b> (QRG) which is developed as a summary of key points and instructions (where appliable) relating to a new feature, function or workflow.
	This icon represents <b>Masterclass</b> (MC) videos which are hosted on our Bp Learning Vimeo channel. Delivered by our training specialists, Masterclasses accompany each new release and introduce the main features of that release, and may include an overview of what's new, enhancements, bug fixes and system requirements.
<b>6</b>	This icon represents the <b>Knowledge Base</b> (KB). The Knowledge Base is our most comprehensive repository of informational and instructional material relating to a particular release of Bp Premier.
	This icon represents a link to a <b>website</b> where you can find more information to the related feature.

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# What you've missed

At Best Practice we are continuously working to improve our products and bring you the latest features and functionality that technology has to offer. While we go into the details of each release in the next section, here's a summary of the releases you missed since your purchase/install of the **Jade SP3** release of Bp Premier:

Release Version	Release Date	Release Resources
JADE SP4	October 2020	Release Notes (PDF)
SAFFRON	January 2021	Release Notes (PDF)
		<ul> <li>Saffron Series - Secure Messaging [11:25]</li> <li>Saffron Series - Management Reports [02:13]</li> <li>Saffron Series - Bp Comms for Clinical Only [04:22]</li> <li>Saffron Series - Next Phase ePrescribing [16:49]</li> <li>Saffron Series - NCSR [11:21]</li> <li>Saffron Series - Medicare Refunds [11:25]</li> <li>Saffron Series - Active Ingredient Prescribing [04:42]</li> </ul>



#### Important:

The good news is that by upgrading to **SAFFRON**, you will have access to ALL the new features, functions and workflows included in the each of these release versions.

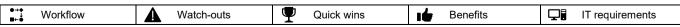


# **Features**

# Jade SP4

Jade SP4 was a minor release containing COVID-19 billing adjustments.

Cat.	Feature	Who it affects / Resources	
●→◆	Medicare billing – COVID-19 incentives are no longer populated after running the October 2020 Data Update and the service date is before 20/04/2020, or on or after 01/10/2020.	<ul><li>✓ Practice Managers</li><li>✓ Admin/Reception</li><li>✓ IT</li></ul>	
	Medicare billing – In accordance with telehealth billing, changes effective 1 October 2020 include:     - 'At risk of COVID-19' checkbox no longer appears in the Finalise billing screen at end of consult.     - A custom schedule for billing patient can be selected and the COVID prompt no longer appears when Store/Print is selected.     - 10981/10982 can be backdated prior to 1 October 2020 and can be billed separately.     - 10990/10991 appears if bulk billing incentive applies to the patient.	✓ Practice Managers ✓ Admin/Reception   ✓ Clinicians ✓ IT	
1	Telehealth DVA – MT88/MT89     continues to be applied to the patient invoice when claiming telehealth items on the DVA schedule.	<ul><li>☑ Practice Managers</li><li>☑ Admin/Reception</li><li>☑ IT</li></ul>	
<b>T</b>	Prescribing – Ritalin LA capsules now show correct dose description in the Authority item.	☐ Practice Managers ☐ Admin/Reception   ☐ Clinicians ☐ IT	
	GBR – When ordering GBR pathology, the 'Use again' function puts the correct test name into the eOrder message.	☐ Practice Managers ☐ Admin/Reception   ☐ IT	





# Saffron

The Saffron release comprises a raft of new initiatives and features, including the next phase of Electronic Prescribing, Secure Messaging, National Cancer Screening Register integration, Medicare refunds and more.

Cat.	Feature	Who it affects / Resources
•→ <b>♦</b> ↓ □←•	Medicare Refunds > Online     claiming – A new Refund/Adjust     Payment screen is available to handle	✓       Practice Managers       ✓       Admin/Reception         ✓       Clinicians       IT
	whole refunds of Medicare payments.	Medicare Refunds (KB article)
		Medicare Refunds (Saffron Series MC)
	Medicare Refunds > Online	☐ Practice Managers ☐ Admin/Reception
	claiming – A new Refund column has been added to top half of Online Claiming screens, while the bottom half includes new Refund, Invoice No, and Comment columns.	Clinicians IT
	Medicare Refunds > User	
	permissions – A new user permission now controls access to the Medicare refunds function.	☐ Clinicians ☑ IT
	Prescribing > Remote download –	
	Only the password security settings password lockout period, number of login attempts, and password complexity remain in effect when in remote download mode.	☐ Clinicians ☑ IT
	Other > Bp Comms and Licencing –	
	Sending messages to SMS and Best Health App (BHA) are now available	Clinicians IT
	for sites with a Clinical-only licence. Clinical-only sites will be able to use all electronic prescribing sending	Bp Comms for clinical in Saffron (KB article)
	methods after upgrading to Saffron.	Bp Comms for Clinical Only (Saffron Series MC)
$\Lambda$	• Security – New Security tab in Setup	
	<ul> <li>Configuration controls password security options.</li> </ul>	Clinicians IT
		Manage Password and access security (KB article)
	Security – Security tab contains a link	
	to the KB article for guidance on password security settings.	

workflow Workflow	A	Watch-outs	lacksquare	Quick wins	1	Benefits



Cat.	Feature	Who it	t affects / Resources		
A	Security – New password security settings:		Practice Managers Clinicians		Admin/Reception
	<ul> <li>minimum password length</li> <li>enforced lockout timeout from failed login attempts</li> <li>enforced inactivity timeout and account lock when using eScript functionality</li> <li>enforced creation of a new password after a set time</li> <li>enforced password reuse time limit</li> <li>passwords checked for compliance with password security settings</li> <li>maximum password length increased to 20 characters</li> <li>enforced password complexity, while case sensitivity enforced when logging in if 'Strong' enabled.</li> </ul>		Password security		
	Secure Messaging – Alert if intended recipient for a FHIR R4 directory cannot accept that HL7 version and suggests sending as an alternate version.		Practice Managers  Clinicians  • Secure messag	ing (Sa	Admin/Reception IT affron Series MC)
	Prescribing > eScripts – Maximum quantity authorised to dispense included when prescribing controlled drugs via eScript.		Practice Managers  Clinicians  • Next Phase election Series MC)	ctronic	Admin/Reception IT  prescribing (Saffron
	Prescribing > eScripts —     Authorisation reference number included when prescribing controlled drugs via eScript. Label corresponds to the state of issue (e.g., "Approval number" in QLD and ACT).		Practice Managers Clinicians		Admin/Reception
	Prescribing > eScripts —     Revalidation prompt checks for     password security compliance when     prescribing controlled drugs via     eScript.		Practice Managers Clinicians		Admin/Reception

workflow Workflow	A	Watch-outs	<b>₽</b>	Quick wins	16	Benefits	



Cat.	Feature	Who it affects / Resources
	AIP – Notification of generic	☐ Practice Managers ☐ Admin/Reception
	substitution a particular brand is no longer valid when re-prescribing and	⊠ Clinicians □ IT
	the Active Ingredient is prescribed on the script.	Active Ingredient Prescribing (KB article)
		Active ingredient prescribing (Saffron Series MC)
	AIP – No NDE precheck is performed	☐ Practice Managers ☐ Admin/Reception
	when prescribing a custom preparation, regardless of whether a monitored drug has been added as an ingredient.	⊠ Clinicians □ IT
	Secure Messaging > Certificate	
	Validation – Impending NASH certificate expiry alerted to Principal	☐ Clinicians ☐ IT
	Doctor and Practice Manager on login.	Applying for a NASH PKI certificate
	Secure Messaging > Messaging	
	Configuration – New dropdown list added to Online Directory Messaging Provider to record the messaging provider used for when a FHIR R4 compliant online directory is chosen.	☐ Clinicians ☐ IT
	Secure Messaging > Messaging	
	Configuration – New button and popup screen (Configure Sending Facility) added to configure your practice as an endpoint in the secure messaging chain.	☐ Clinicians ☐ IT
	Secure Messaging > Online	
	<b>directories</b> – Search by suburb and postcode enabled in online directories.	
	Secure Messaging > Online	
	directories – Specialty Code mappings updated to support Institutions.	☐ Clinicians ☑ IT
	Secure Messaging > Online	
	directories – Local contacts access the most up-to-date details from the online directory when addressing a synchronised contact.	☐ Clinicians ☐ IT

Workflow Watch-outs	Quick wins	Benefits
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Cat.	Feature	Who it affects / Resources				
	Secure Messaging > Results	Practice Managers Admin/Reception				
I	acknowledgment – HL7 acknowledgements updated to	☐ Clinicians ☐ IT				
	support conformant HL7 2.4 standard.	Send and follow up eReferrals (KB article)				
	Secure Messaging > Results					
	acknowledgment – Scheduled tasks run daily to identify sent messages not	☐ Clinicians ☐ IT				
	acknowledged or have received a negative acknowledgement.	Set up results acknowledgement and notifications (KB article)				
	Secure Messaging – Letters now					
	sent via HL7 2.4 with a PDF display segment when a compatible online directory and recipient chosen.	☐ Clinicians ⊠ IT				
	Secure Messaging > Medicare					
	certificates – Dual NASH SHA-1 certificate detected if a site imports a	☐ Clinicians ☐ IT				
	certificate with a policy number of					
	1.10.1.1, disabling the Medicare radio button in the import certificate utility.					
	Medicare Refunds > Online					
	claiming – Apply filters button added to the Online Claiming screen to stop refresh slowness.	☐ Clinicians ☐ IT				
	Medicare Refunds > Report –					
	Management Reports show service	Clinicians IT				
	adjustments as 'Written off' and payment adjustments with a status of 'Medicare or DVA refund'.	Management reports (Saffron Series MC)				
	Prescribing > Contact notes – New					
	contact note reason 'e <i>Script Token</i> ' added and will automatically be					
	created when an eScript is prescribed.					
	Prescribing > eScripts	Practice Managers Admin/Reception				
	<ul> <li>tokens can be sent via BHA or SMS, Bp Comms credits required.</li> </ul>					
	<ul> <li>eScripts can be resent via BHA or SMS</li> </ul>					
	<ul> <li>eScripts sent via Bp Comms to patients instead of eRx.</li> </ul>					

●→◆ ↓ ■←●	Workflow	A	Watch-outs	<b>P</b>	Quick wins	4	Benefits



Cat.	Feature	Who it affects / Resources					
<b>T</b>	Prescribing – Both quantity (no. of units) and unit size (e.g., 30 grams) sent to eRx when prescribing a cream or similar type of drug.	☐ Practice Managers ☐ Admin/Reception   ☒ Clinicians ☐ IT					
	<ul> <li>Prescribing &gt; RTPM – Medications prescribed by eScript checked against NDE when sent.</li> </ul>	☐   Practice Managers   ☐   Admin/Reception     ☒   Clinicians   ☐   IT					
	NDE WHOM SOME	Real Time prescription monitoring (KB article)					
	<ul> <li>Prescribing &gt; Utilities – Bp Utilities updated to handle new password security parameters.</li> </ul>	☐   Practice Managers   ☐   Admin/Reception     ☐   Clinicians   ☐   IT					
	NCSR > Patient record – Reason column fills full width of notifications	☐   Practice Managers   ☐   Admin/Reception     ☒   Clinicians   ☐   IT					
	table when screen expanded.	NCSR (Saffron Series MC)					
	NCSR > Patient record – NCSR data automatically updated when patient's record opened.	☐ Practice Managers ☐ Admin/Reception   ☒ Clinicians ☐ IT					
	Other > Appointment Book – Loads and refreshes significantly faster.	☐       Practice Managers       ☒       Admin/Reception         ☐       Clinicians       ☐       IT					
	Other > Auditing – Bp Utilities >     Security audit can be exported as     CSV document containing data on     screen according to selected filters.	<ul><li>☐ Practice Managers</li><li>☐ Clinicians</li><li>☐ IT</li></ul>					
	Other > Database viewer account – BPSRawData and other views in the Database Browser utility will not have access to SCID (eRx) and Barcode (MediSecure) columns in any table.	☐ Practice Managers ☐ Admin/Reception   ☐ Clinicians ☒ IT					
	Other > eRx – Blank Medicare expiry fields transmitted as 'NULL' to eRx.	☐     Practice Managers     ☐     Admin/Reception       ☒     Clinicians     ☐     IT					
	Other > Installation – SQL Server 2019 an option for new installations of Bp Premier Saffron.	☐     Practice Managers     ☐     Admin/Reception       ☐     Clinicians     ☐     IT					
	Other > Patient Demographics —     'Practice nurse' users can be selected as a patient's Usual Doctor in demographics.	☐       Practice Managers       ☒       Admin/Reception         ☒       Clinicians       ☐       IT					

Workflow     Watch-outs	P Quick wins  ■ Benefits	
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Cat.	Feature	Who it affects / Resources
	Prescribing > eScripts – Additional information (e.g., 'for ocular treatment only') included in eScript depending on practice location and user category of the prescriber.	☐     Practice Managers     ☐     Admin/Reception       ☐     Clinicians     ☐     IT
	Prescribing – 'Consent to Upload to ASL' checkbox added to Add/Edit Rx workflow to indicate that Rx will be uploaded to the patient's ASL.	☐     Practice Managers     ☐     Admin/Reception       ☒     Clinicians     ☐     IT
	Prescribing > RTPM – 'Enable real- time prescription monitoring' checkbox available in user preferences for all Australian states. NB: RTPM is currently available in Victoria only.	<ul><li>✓ Practice Managers ☐ Admin/Reception</li><li>☐ Clinicians ☐ IT</li></ul>
	NCSR > FHIR – New 'FHIR' tab added to Setup > Configuration for setting FHIR permissions for FHIR- enabled vendors.	Practice Managers Admin/Reception Clinicians IT  Set up a FHIR online directory (KB article)
	NCSR > FHIR – Install FHIR API on server and run ports utility run before configuring FHIR-enabled vendors.	Practice Managers Admin/Reception Clinicians IT  Set up a FHIR connection (KB article)  Setting up FHIR for NCSR (QRG PDF)
	NCSR > FHIR – User alert if FHIR API not installed when setting permissions in Setup > Configuration > FHIR.	✓       Practice Managers       ☐       Admin/Reception         ☐       Clinicians       ✓       IT
	NCSR > FHIR – New Port setting in the 'FHIR' tab to choose port used by FHIR service.	☑     Practice Managers     ☐     Admin/Reception       ☐     Clinicians     ☐     IT
	NCSR – NCSR integration enabled for practice in Configuration.	✓ Practice Managers ☐ Admin/Reception   ✓ Clinicians ☒ IT    Set up NCSR Integration (KB article)
	NCSR – NCSR integration enabled for provider in <i>User preferences</i> .	☑       Practice Managers       ☐       Admin/Reception         ☐       Clinicians       ☑       IT

●→ <b>♦</b>	Workflow	A	Watch-outs	Ψ	Quick wins	14	Benefits



Cat.	Feature	Who it affects / Resources				
	NCSR – Notifications written to the	Practice Managers Admin/Reception				
	patient record by the NCSR utility, and then displayed in the notifications panel for actioning.	⊠ Clinicians □ IT				
	NCSR – Open NCSR Hub from the	Practice Managers Admin/Reception				
	patient clinical record.	⊠ Clinicians □ IT				
		Using the NCSR Hub				
	NCSR – Open NCSR Forms screen	☐ Practice Managers ☐ Admin/Reception				
	from the patient clinical record.	⊠ Clinicians □ IT				
	NCSR > Patient Record – NCSR Hub or Appropriate form opens when NSCR notification ticked.	Practice Managers Admin/Reception				
		⊠ Clinicians □ IT				

Workflow     Watch-outs	P Quick wins  ■ Benefits	
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